

A network diagram with teal circles of varying sizes connected by thin white lines, set against a teal background. The circles are scattered across the page, with some larger than others, creating a web-like structure.

CRITICAL APPARATUS

AND BIBLIOGRAPHIC REFERENCES



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Bibliographic references and citations

Bibliographic references provide the outline of the necessary information that readers need to identify or locate the sources on which a text is based, as well as those that complement it. To this end, several bibliographic reference systems have been created, all of them with a different extension and some created in the practice of a specific discipline –such as the APA, MLA, Chicago or Vancouver systems. However, even the most extensive ones do not cover all the resources or sources that researchers find in practice. So, regardless of the system chosen, the author should try to achieve uniformity and the parameters of the system chosen, because this will help to better understand his text.

In addition, it is important to mention the practice of authors to provide their readers with information about the resources used to create their own documents is an ethical and legal practice to give recognition to the intellectual creations of other authors. Ethical, because not to reference the resources used to write a text is to pass off as your own the information that others have produced. Not properly recognizing what is taken from the creations of others is plagiarism. Just as the practice of referencing the work of others is a legal practice, plagiarism is an illegal practice, because the rights of an author over his or her work are infringed by the mere action of not giving them due attribution.

Bibliographic reference throughout the text is the quickest way to relate a textual citation or paraphrase to its original author through a footnote. The following is a quick guide for bibliographic footnote reference based on the ISO 690: 2013 standard which exemplifies the most common cases and some of those that raise the most doubts.

Books

The reference of a book is made up by the name of the author or authors, *Title*, volume, translation or translations, name of the translator, place of publication, publisher, (series or collection), year, page or pages referred.

⁴ Moses I. Finley, *Politics in the Ancient World*, Cambridge, University Press, 1983, pp. 45-67.

⁸ Instituto Nacional de Estadística Geografía e *Informática*, *Síntesis 221-4 de información geográfica del estado de Chihuahua*, Aguascalientes, Inegi, 2004.

²² Max Weber, *The Protestant Ethic and the Spirit of Capitalism*, trad. T. Parsons, London, George Allen and Unwin, 1930, p. 49.

¹³ Joel S. Migdal, *Estados débiles, Estados fuertes*, México, Fondo de Cultura Económica (Umbrales), 2011, pp. 12-18.

When there are three or more authors, it possible to write *et al.* after the first author. In some cases, instead of the author(s), the editor(s) and coordinator(s) are mentioned.

⁴⁶ Ernst Cassirer *et al.* (eds.), *The Renaissance Philosophy of Man*, Chicago, University Press, 1948, pp. 223-254.

⁸ Alan S. Alexandroff and Andrew F. Cooper (eds.), *Rising States, Rising Institutions: The Challenges of Global Governance*, Washington, D. C., Brookings Institution Press, 2010, p. 12.

⁶ W. A. Cornelius, David S. Fitzgerald and Pedro Lewin Fischer (eds.), *Mayan Journeys: The New Migration from Yucatan to the United States*, San Diego, Center for Comparative Immigration Studies-University of California San Diego, 2007.

To specify the means in which a book has been published, a space can be added between the title and the edition number. An example of a book that has been published in different format is the following (the first reference corresponds to a printed book):

³ William Drozdiak, *The Last President of Europe: Emmanuel Macron's Race to Revive France and Save the World*, Nueva York, Public Affairs, 2020, p. 25.

²³ William Drozdiak, *The Last President of Europe: Emmanuel Macron's Race to Revive France and Save the World* [e-book], Nueva York, Public Affairs, 2020.

³ William Drozdiak, *The Last President of Europe: Emmanuel Macron's Race to Revive France and Save the World* [audiolibro], Nueva York, Public Affairs, 2020.

³ William Drozdiak, *The Last President of Europe: Emmanuel Macron's Race to Revive France and Save the World* [CD], Nueva York, Public Affairs, 2020.

Book chapter

In the case of a chapter of a book, the following data are noted in the references: name of the author, "Chapter title", in, author or authors of the book, *Title*, translator(s), name of the translator, edition or reprint number, place of publication, publisher (series or collection), year, p. or pp., page or pages consulted or range of pages covered by the chapter.

⁸⁹ Alex Saragoza, “The Selling of Mexico: Tourism and the State, 1929-1952”, en Gilbert Joseph, Anne Rubinstein and Eric Zolov (eds.), *Fragments of a Golden Age: The Politics of Culture in Mexico since 1940*, Durham, Duke University Press, 2001, pp. 91-115.

⁷ Avery Goldstein, “An Emerging China’s Emerging Grand Strategy. A Neo-Bismarckian Turn?”, in G. John Ikenberry and Michael Mastanduno (eds.), *International Relations Theory and the Asia-Pacific*, New York, Columbia University Press, 2003, pp. 22-24.

²⁰ Jürgen Hartmann, “Au bord du précipice. Causes et conséquences de la diminution de l’emploi des jeunes en Europe”, in Alain Touraine *et al.*, *Quel emploi pour les jeunes? Vers des stratégies novatrices*, Paris, Unesco, 1998, pp. 53-99.

¹⁹ Leonardo Curzio, “La imagen de México”, en Guadalupe González G. y Olga Pellicer (coords.), *La política exterior de México: metas y obstáculos*, México, ITAM/Siglo XXI, 2013, pp. 27-50.

Books in volumes

Volumes with different titles

⁶⁷ Manuel Ángel Castillo, Mónica Toussaint Ribbot and Mario Vázquez Olvera, *Historia de las Relaciones Internacionales de México, 1821-2010, vol. 2: Centroamérica*, Mexico, Mexican Ministry of Foreign Affairs (SRE), 2011.

⁵ Octavio Herrera and Arturo Santacruz, *Historia de las Relaciones Internacionales de México, 1821-2010, vol. 1: América del Norte*, Mexico, SRE, 2012.

²¹ J. A. Marín Tejerizo, *Matemáticas para ingenieros técnicos y arquitectos en ejecución de obras, t. 1: Álgebra*, Madrid, Nuevas Gráficas, 1966.

Volumes with the same title

⁴ Karl Marx, *El capital. Crítica de la economía política*, vol. 4, trad. Vicente Romano García, Madrid, Akal (Clásicos del Pensamiento Político Series), 2000, p. 65.

Chapters, sections, figures and tables

² Jean Jacques Gabas and Bruno Losch, “Fabrications and Illusions of Emergence”, in Christophe Jaffrelot (ed.), *Emerging States: The Wellspring of a New World Order*, New York, Columbia University Press, 2009, p. 26.

² Franz Rainer, “La derivación adjetival”, in Ignacio Bosque, and Violeta Demonte, (eds.), *Gramática descriptiva de la lengua española, t. 3: Entre la oración y el discurso. Morfología*, Madrid, Espasa, 1999, pp. 3881-3907.

⁷ Dominic Wilson and Roopa Purushothaman, *Dreaming with BRICS: The Path to 2050*, New York, Goldman Sachs (Global Economics Paper 99), 2003, p. 13, Tables “The conditions for growth” and “The growth country by country”).

Books published on a website

⁷ Graeme P. Herd and Dale A. Till, *The NBRIC Revolution and International Relations?*, Geneva, Geneva Centre for Security Policy (GCSP Policy Brief 9), 2010, at <http://www.gcsp.ch/New-Issues-in-Security/Recent-Publications/Thenbric-Revolution-and-International-Relations> (date of reference: December 13, 2011).

⁹ U.S. National Intelligence Council, *Mapping the Global Future: Report of the National Intelligence Council's 2020 Project*, Washington, D. C., National Intelligence Council, 2004, at <https://www.hsdl.org/?view&did=484392> (date of reference: November 13, 2019).

Journals

Journal article

The reference is made of the name of the author or authors, “Title of the article”, in *Title of the journal*, volume, issue, date, periodicity, page or pages consulted. It is worth mentioning that the date or periodicity of a journal would be the following: for weekly publications, the complete publication date is written (day, month, and year); for monthly publications, the month of publication is included; for bimonthly, quarterly, four-monthly, or six-monthly publications, the period of coverage; and for annual publications, only the year.

¹ “We Must Win the Cold War”, in *Life*, vol. 50, no. 22, June 2, 1961.

⁷ José Arturo Saavedra Casco, “Swahili estándar: ¿una categoría prevalente?”, in *Estudios de Asia y África*, vol. 43, no. 3, September-December 2008, pp. 685-699.

¹² Anne-Marie Slaughter, “America’s Edge: Power in the Networked Century”, in *Foreign Affairs*, vol. 88, no. 1, January-February 2009, pp. 94-113.

² Glenn Harlan Reynolds, “Foreward: The Second Amendment as Ordinary Constitutional Law”, in *Tennessee Law Review*, vol. 81, no. 3, Spring 2014, p. 409.

²³ Eduardo Guerrero, “Cambio de rumbo, error de cálculo”, in *Nexos*, no. 506, February 2020, p. 25.

³⁴ Reynell Badillo and Amparo Bravo, “Crimen transnacional organizado y migración: el Clan del Golfo y grupos delictivos en América Latina y África”, in *Internacia. Revista de Relaciones Internacionales*, vol. 1, 2020.

Article published in online journal

The reference of an article published in an online journal includes the same elements as a printed article, with the addition of a uniform resource locator or URL, which is, simply put, an address to locate resources on the Internet. Some digital journals have chosen to use a digital identifier or DOI, a unique identifier for an online resource. In either case, the URL or DOI will be placed after the pages consulted.

³⁴ N. J. Cull, “Diplomacia pública: consideraciones teóricas”, in *Revista Mexicana de Política Exterior*, no. 85, November 2008-February 2009, pp. 55-92, at <https://revistadigital.sre.gob.mx/images/stories/numeros/n96/cull.pdf> (date of reference: 31 de julio de 2020).

¹⁸ Vladimir Canudas Romo, José Manuel Aburto, Víctor Manuel García Guerrero and Hiram Beltrán Sánchez, “Mexico’s Epidemic of Violence and its Public Health Significance on Average Length of Life”, in *Journal of Epidemiology and Community Health*, vol. 71, no. 2, February 2017, pp. 188-193, at <http://dx.doi.org/10.1136/jech-2015-207015> (date of reference: February 1, 2020).

³⁴ Reynell Badillo and Amparo Bravo, “Crimen transnacional organizado y migración: el Clan del Golfo y grupos delictivos en América Latina y África”, in *Internacia. Revista de Relaciones Internacionales*, vol. 1, 2020, pp. 3-4, at <http://revistas.pucp.edu.pe/index.php/internacia/article/view/21834/21324> (date of reference: August 10, 2020).

¹ Gabriel Zaid, “Un poema de Safo”, in *Letras Libres*, March 31, 2008, at <https://www.letraslibres.com/mexico-espana/un-poema-safo> (date of reference: July 13, 2020).

² Glenn Harlan Reynolds, “Foreward: The Second Amendment as Ordinary Constitutional Law”, in *Tennessee Law Review*, vol. 81, no. 3, Spring 2014, p. 409, at <https://ssrn.com/abstract=2423394> (date of reference: February 17, 2020).

Article published on a website

³ Chelsea Parsons and Eugenio Weigend Vargas, “Beyond Our Borders: How Weak U.S. Gun Laws Contribute to Violent Crime Abroad”, in Center for American Progress, February 2, 2018, at <https://www.americanprogress.org/issues/guns-crime/reports/2018/02/02/445659/beyond-our-borders/> (date of reference: February 2, 2020).

⁶ “Texas Gun Laws”, December 22, 2019, in *Laws*, at <https://gun.laws.com/state-gun-laws/texasgun-laws> (date of reference: March 27, 2020).

⁹ Adrián Espinosa, “Ésta es la startup mexicana que brilla en SXSW”, in *Forbes México*, March 11, 2017, available at <https://www.forbes.com.mx/esta-la-startup-mexicana-brilla-sxsw/> (date of reference: Septiembre 1, 2019).

Reviews

³ Anayibe Ome Barahona, “Fiscalidad Ambiental, Responsabilidad Social y Desarrollo Sostenible En América Latina. Propuesta para Perú, de Gemma Patón García”, in *European Review of Latin American and Caribbean Studies*, No. 104, July-December 2017, available at <https://www.jstor.org/stable/90017769> (date of reference: January 23, 2020).

⁵ Mauricio D. Aceves Torres, “México y la seguridad espacial en el siglo XXI, by María Cristina Rosas and Luis Ismael López”, in *Foreign Affairs Latinoamérica*, March 20, 2020, available at <http://revistafal.com/mexico-y-la-seguridad-espacial-en-el-siglo-xxi/> (date of reference: July 28, 2020).

⁸ Karla Sánchez, “Veneno en las venas”, in *Letras Libres*, No. 260, August 2020, at <https://www.letraslibres.com/mexico/revista/veneno-en-las-venas> (date of reference: August 3, 2020).

Printed and online newspaper

This type of reference is made up by the following elements: Name of the author or authors, “Title of the article”, *Title of the newspaper*, date of publication, page or pages consulted, at, electronic address where the newspaper can be located (date of reference:).

⁴ Max Fisher, “Reopenings Mark a New Phase: Global ‘Trialand-Error’ Played Out in Lives”, *The New York Times*, May 7, 2020.

¹¹ María Eugenia Casar Pérez, “Cinco años de la Amexcid contribuyendo al desarrollo global”, *Excélsior*, October 3, 2016.

¹ Fabián Medina, “Hacia un mapa del flujo ilícito de las armas a las zonas de mayor violencia (I de IV)”, *Milenio*, February 3, 2020, at <https://www.milenio.com/opinion/fabian-medina/columna-fabian-medina/mapa-flujo-ilicito-armas-zonas-violenci> (date of reference: March 12, 2020).

²³ Kishore Mahbubani, “End of Whose History?”, *The New York Times*, November 11, 2009, at http://www.nytimes.com/2009/11/12/opinion/12iht-ed-mahbubani.html?_r=1&ref=global (date of reference: October 10, 2011).

⁴⁰ H. A. Kissinger, “The Chance of a New World Order”, *The New York Times*, January 12, 2009, at <http://www.nytimes.com/2009/01/12/opinion/12iht-edkissinger.1.19281915.html> (date of reference: October 10, 2019).

Thesis

¹⁴ Ritzmann, R. E., *The snapping mechanism of Alpheid Shrimp* [PhD thesis], Charlottesville, University of Virginia, 1974, p. 24.

⁶⁴ Reynaldo Y. Ortega, *Building Democracy. Political Parties and Democratization in Spain and Mexico* [thesis], New York, Columbia University, 2004, pp. 87-98.

Conferences, congress proceedings and paper

⁴⁶ María Teresa Echenique, Milagros Aleza y María José Martínez (eds.), *Actas del Primer Congreso de Historia de la Lengua Española en América y España (noviembre de 1994-febrero de 1995)*, Valencia, Universitat de València-Hispanic Philology Department, 1995, p. 565.

⁴³ Juan J. Carreras, “Composiciones del Magnificat de Luis Serra”, in Emilio Casares Rodicio, Ismael Fernández de la Cuesta y José López-Caló (eds.), *España en la música de Occidente: Actas del Congreso Internacional celebrado en Salamanca (29 de octubre-5 de noviembre de 1985)*, Vol. II, Madrid, Ministry of Culture-The National Institute of Performing Arts and Music, 1987, pp. 125-127.

Encyclopedias and encyclopedia chapters

² *Diccionario enciclopédico Salvat*, vol. 5, Barcelona, Salvat, 1970, p. 157, Table “Federación”.

¹⁴ William A. Hazeltine, “AIDS”, in *The Encyclopedia Americana*, vol. 1, Danbury, Grolier, 1990, pp. 365-366.

Other resources

Films

The films are considered as collective works and, therefore, no single author is mentioned in the reference. Only the title, place of production and year of publication are considered; the persons responsible and data considered relevant are also included.

² *Lost in Translation* [film] (directed by Sofia Coppola), United States and Japan, American Zoetrope y Tohokushinsha Film, 2003.

³⁴ *The Empire Strikes Back* [film] (directed by Irvin Kershner), United States, 20th Century Fox (Star Wars, episode V), 1980.

⁸⁹ *Spartacus* [film] (directed by Stanley Kubrick, music Alex North; screenplay Dalton Trumbo, produced by Edward Lewis, starring Kirk Douglas, Laurence Olivier, Jean Simmons), United States, Universal, 1960, 184 min.

Screenplay

² Isabel Coixet, *My Life Without Me* [*Mi vida sin mí*] [screenplay], Madrid, Ocho y Medio (Espiral, 35), 2003, bilingual edition Spanish and English.

Series or chapter of series

³ *Friends*, Season 10, ep. 1, “The One After Joey and Rachel Kiss” (directed by Kevin Bright, screenplay David Crane, Marta Kauffman, Andrew Reich and Ted Cohen, starring Jennifer Aniston, Courteney Cox, Matt LeBlanc), NBC, September 25, 2003.

⁹ *Inside No. 9*, Season 3, ep. 5, “Diddle Diddle Dumpling” (directed by Guillem Morales), BBC, March 14, 2017.

Works of art

⁴ Merry-Joseph Blondel, *Venus healing Aeneas*, oil on canvas, 127 x 96 cm, 1805-1810, The Prado Museum, Room 075.

³¹ Gustav Klimt, *The Kiss*, oil on canvas, 180 x 180 cm, 1907-1908, Belvedere Gallery.

⁵⁶ Jorge Marín, *El anuncio*, lithograph, 100 x 78 cm, 2015, Payment in Kind Collection-SRE.

Interviews

In the case of interviews, the interviewee takes the place of the author. There are several ways to reference an interview, because some have been published and have a title, and others have not. The reference of a published interview includes the name of the interviewee, *Title of the journal or magazine*, interview by, name of interviewer, in, and then the reference of the resource where the interview was published. In the case of an unpublished interview, the reference includes the name of the interviewee, interview of, name of interviewer, place of the interview or means by which the interview was conducted, date.

³ Jorge Herralde, interview by Antón Castro, in *Letras Libres*, October 1st, 2019.

⁵ Sergei Ryabkov, “Entender a Rusia como actor global”, interview by Edgar Rebollar Sáenz, in *Revista Mexicana de Política Exterior*, No. 115, January-April, 2019.

⁷ Joseph Nye Jr., “El poder en el siglo XXI”, interview by César Villanueva Rivas, in *Revista Mexicana de Política Exterior*, No. 111, September-December, 2017, at <https://revistadigital.sre.gob.mx/images/stories/numeros/n111/entrevistanye.pdf> (date of reference: July 23, 2020).

¹³ Barack Obama, interview by Michael Gordon and Jeff Zeleny, October 31, 2007.

Twitter

A reference to a tweet consists of the name of the person or group, (@user), “As a title you can write down the first 20 words”, date of pub-

lication, time of publication, on Twitter, at, the address where the tweet is located (date of reference: day, month and year). A hashtag, an emoji or a URL count as one word.

² Enrique Peña Nieto (@epn), “I’ve said time and again, Mr. Trump: Mexico won’t pay for any wall.”, September 1st, 2016, 12:06, in Twitter, at <https://twitter.com/EPN/status/771423919978913792> (date of reference: May 9, 2018).

²⁰ Twiplomacy (@Twiplomacy), “Digital Diplomacy Moments of 2016”, December 16, 2016, 02:02, in Twitter, at <https://twitter.com/i/moments/809444301428183040> (date of reference: November 26, 2017).

²⁴ Canada at NATO (@CanadaNato), “Geography Can Be Tough. Here’s a Guide for Russian Soldiers Who Keep Getting Lost & ‘Accidentally’ Entering #Ukraine pic.twitter.com/RF3H4IXGSp”, August 28, 2014, 10:27, in Twitter, at <https://twitter.com/CanadaNATO/statuses/504651534198927361> (date of reference: March 23, 2018).

Facebook

A Facebook post reference is similar to a tweet. The reference consists of: name of the person or group (user), “Content of the post between quotation marks of maximum 20 words and hashtags”, date of publication, in Facebook, at, the electronic address of the post (date of reference: month day, year).

³⁴ Centro Alemán de Información para Latinoamérica (@Alemaniaparati), “The willingness to consume in Germany is recovering after the sharp drop recorded”, August 3, 2020, 18:30, in Facebook, <https://m.facebook.com/Alemaniaparati/photos/a.269924893053275/3179796908732711/?type=&-source=48> (date of reference: August 6, 2020).

² U.S. Embassy Mexico City (@mexico.usembassy), “The United States’ close relationship with Mexico continues to grow and thrive, says President Trump”, July 18, 2020, 10:12, in Facebook, at <https://m.facebook.com/mexico.usembassy/photos/a.122647899189/10158506891349190/?type=3&source=48> (date of reference: August 6, 2020).

YouTube

²³ Milenio, “Detener tráfico de armas sería la mejor contribución de E.U. a México: Ebrard”, in YouTube, October 25, 2019, en <https://www.youtube.com/watch?v=MIONLDvx-xc&feature=youtu.be> (date of reference: April 7, 2020).

Podcast

In the case of a podcast, you must take into account the different people who may be involved: presenters or hosts, guests, editors, recording, editing and production, among others, who may take the author’s place. Generally, the reference includes the following data: author or guest or presenter or conductor, “Title of the podcast, if any” [podcast], in *Title of the podcast site*, place of broadcast or production, broadcasting or producer, date of publication, in, electronic address of the information.

³⁴ Marcela Celorio Mancera (guest), “La agenda de México en la ONU para 2020”, in *Las Relaciones Internacionales de México* [podcast], Mexico, Ministry of Foreign Affairs-Matías Romero Institute, January 21, 2020, at <https://soundcloud.com/imatiasromero/la-agenda-de-mexico-en-la-organizacion-de-las-naciones-unidas-para-2020/> (date of reference: August 10, 2020).

²³ Jorge Carrión (host), “El tiempo acelerado”, in *Solaris. Ensayos sonoros*, [podcast], Season 1, chapter 1, Madrid, Podium Podcast, June 24, 2020, at <https://www.podiumpodcast.com/solaris/temporada-1/> (date of reference: August 11, 2020).

In some cases, guests and presenters speak at the same time:

³ Helen Berents, Constance Duncombe and Stefanie Fishel, “The Politics of Violent Images”, in *Undercurrents* [podcast] (Agnes Frimston and Ben Horton, hosts), episode 63, London, Chatham House, at <https://undercurrents.libsyn.com/episode-63-the-politics-of-violent-images>

Blog

²³ Jessica Puebla, “Empatía”, in Blog de los Jóvenes, April 14, 2019, at <https://blog.revistadelauniversidad.mx/empatia/> (date of reference: August 11, 2020).

⁴ Jesús A. Núñez Valverde, “¿Dónde están las líneas rojas?”, in Elcano Blog, October 8, 2018, at <https://blog.realinstitutoelcano.org/donde-estan-las-lineas-rojas/> (date of reference: August 11, 2020).

¹⁴ Carlos Sanz Díaz, “La controversia Hohenzollern”, in Historia y Relaciones Internacionales [blog], Madrid, Fundación para el Conocimiento madri+d, June 5, 2020, at http://www.madrimasd.org/blogs/Historia_RRII/ (date of reference: August 11, 2020).

Legal resources

Political Constitutions

The reference of a Political Constitution is made of the official name of the Constitution, the specific article cited, the date of promulgation in the official gazette (abbreviation of the country).

⁵ Political Constitution of the United Mexican States, which reforms that of February 5, 1857 (last reform of May 8, 2020), in *Official Gazette of the Federation (DOF)*, February 5, 1917, pp. 149-151 (Mex.).

⁸ Spanish Constitution, in *Boletín Oficial del Estado*, December 29, 1978, No. 311, pp. 29313 a 29424 (Esp.).

⁷⁸ Political Constitution of the Spanish Monarchy, March 19, 1812.

Today, the national constitutions are available in other media such as web pages or have been published under the signature of a publishing house or government office, so their reference should consider the reference areas of printed or electronic resources, as appropriate:

⁵ *Basic Law for the Federal Republic of Germany, May 23, 1949, last amended on March 28 2019*, translated by Professor Christian Tomuschat, Professor David P. Currie, Professor Donald P. Kommers and Raymond Kerr, in cooperation with the Language Service of the German Bundestag, Berlin, German Bundestag, 2019, available at <https://www.btg-bestellservice.de/pdf/80201000.pdf> (date of reference: August 6, 2020).

⁸ “The Constitution of the United States”, in National Archives, at <https://www.archives.gov/founding-docs/constitution> (date of reference: August 6, 2020).

Codes, laws and decrees

⁹ Federal Civil Code (last reform of March 27, 2020), in *DOF*, May 26, July 14, August 3 and 31, 1928 (Mex.).

⁵⁶ Foreign Trade Law (last amendment dated December 21, 2006), in *DOF*, July 27, 1993 (Mex.).

³⁵ Decree amending Article 37 of the Political Constitution of the United Mexican States, in *DOF*, September 30, 2013 (Mex.).

²¹ Decree amending Article 73, section XXIX-H of the Political Constitution of the United Mexican States, in *DOF*, December 4, 2006.

²² Decree amending, adding and repealing various provisions of Articles 3, 31 and 73 of the Political Constitution of the United Mexican States with respect to education, en materia educativa, in *DOF*, May 15, 2019.

Articles

³⁶ Political Constitution of the United Mexican States, which reforms that of February 5, 1857 (last reform of May 8, 2020), Article 30, paragraph I, in *DOF*, February 5, 1917 (Mex.).

²⁴ Código Nacional de Procedimientos Penales (last amended on January 22, 2020), Article 10, in *DOF*, March 5, 2014 (Mex.).

International legal resources

Treaties and other agreements

The reference of agreements or treaties between two or three parties needs at least the full name of the agreement or treaty, date and article. Reference to multilateral treaties or conventions may include only the full name of the treaty or convention, date and article.

³⁴ Treaty of Friendship and Cooperation between the Kingdom of Spain and the Arab Republic of Egypt, signed at Cairo on February 5, 2008, in *Boletín Oficial del Estado*, July 13, 2009, No. 168, pp. 58622 to 58627 (Spain).

⁴ Tourism Cooperation Agreement between the Mexican United States Government and the Republic of Colombia Government, Mexico City, December 7, 1998 (Mex.).

² Treaty of Friendship, Commerce and Navigation, U.S.-Japan, artículo X, 2 de abril de 1953, 4 UST 2063 (EUA).

⁵⁴ Geneva Convention relative to the Treatment of Prisoners of War, Article 3, 12 August 1949.

⁷⁸ Statute of the International Tribunal for the Law of the Sea, 10 December 1982, 1833 UNTS 561.

Treaties or conventions can also be consulted in digital repositories, such as the United Nations. In this case, the reference includes the series and place where the resource is available..

³ Convention on the Recognition and Enforcement of Foreign Arbitral Awards, New York, June 10, 1958, *Treaty Series*, vol. 330, No. 4739, p. 3, available at https://treaties.un.org/doc/Treaties/1959/06/19590607%2009-35%20PM/Ch_XXII_01p.pdf (date of reference: August 7, 2020).

⁷⁸ United Nations Convention on the Law of the Sea, December 10, 1982, 1834 UNTS I-31363, available at <https://treaties.un.org/doc/Publication/UNTS/Volume%201833/volume-1833-A-31363-English.pdf> (date of reference: August 7, 2020)

United Nations documents

Resolutions

¹³ UN General Assembly, “Assistance to States for curbing the illicit traffic in small arms and collecting them,” A/RES/49/75, 15 December 1994, pp. 12-13, available at <https://undocs.org/en/A/RES/49/75> (date of reference: February 21, 2020).

¹⁴ UN General Assembly and Security Council, “Supplement to ‘An Agenda for Peace’: Position Paper of the Secretary-General on the Occasion of the Fiftieth Anniversary of the United Nations,” A/50/60 and S/1995/1, January 25, 1995,

paras. 60-62, available at <https://digitallibrary.un.org/record/168325> (date of reference: March 10, 2020).

¹ Security Council, “Small Arms and Light Weapons. Report of the Secretary-General,” S/2017/1025, December 6, 2017.

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⁵ General Assembly, “The rule of law at the national and international levels,” A/RES/67/97, December 14, 2012, at <https://undocs.org/A/RES/67/97> (date of reference: August 6, 2020).

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⁶ Security Council, “Note by the President of the Security Council”, S/2010/507, 26 July 2010.

⁸ General Assembly, “Situation of Human Rights in the Democratic People’s Republic of Korea: Report of the Secretary-General”, A/63/332, 26 August 2008, available at <https://undocs.org/en/A/63/332> (date of reference: August 6, 2020).

¹¹ UN General Assembly, “Report of the Third United Nations Conference to Review Progress Made in the Implementation of the Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons in All Its Aspects,” A/CONF.192/2018/RC/3, July 6, 2018..

Press releases

³⁴ UN-Department of Public Information, “Calling on LRA to Stop All Attacks, Security Council Calls for Regional Strategy in Central Africa,” press release, SC/11018, 29 May 2013, available at <http://www.un.org/press/en/2013/sc11018.doc.htm> (Date of reference: August 7, 2020).

Abbreviations in footnotes

In the references at the bottom of the page, the elements to be cited are as follows: first the name of the author and then the surname, without abbreviating them, followed by the other elements of the resource to be cited. When a work or resource is cited for the first time, the reference is written according to the examples shown. For example:

⁸ Alan S. Alexandroff y Andrew F. Cooper (eds.), *Rising States, Rising Institutions: The Challenges of Global Governance*, Washington, D. C., Brookings Institution Press, 2010, p. 12.

If this same resource is cited again, in a non-consecutive note, the name of the author is abbreviated and the book title, place of publication, and publisher's name are replaced by the abbreviation *op. cit.* For example:

¹² A. S. Alexandroff y A. F. Cooper (eds.), *op. cit.*, p. 46.

If this same work is cited in the following note, but with a different page reference, the names will be replaced by the abbreviation *ibid.*, and the page number(s) will be specified.

¹³ *Ibid.*, pp. 68-73.

But, if in this note both the same book and the same page are referenced, then we use:

¹³ *Idem.*

Example of all the above:

¹ Joel S. Migdal, *Estados débiles, Estados fuertes*, trans. L. Andrade Llanas and V. Schussheim, Mexico, Fondo de Cultura Económica (Umbrales), 2011, pp. 12-18.

² Alan S. Alexandroff y Andrew F. Cooper (eds.), *Rising States, Rising Institutions: The Challenges of Global Governance*, Washington, D. C., Brookings Institution Press, 2010, p. 12.

³ J. S. Migdal, *op. cit.*, pp. 34-65.

⁴ *Ibid.*, p. 54.

⁵ *Idem.*

⁶ Sergei Ryabkov, “Entender a Rusia como actor global”, interview with Edgar Rebollar Sáenz, in *Revista Mexicana de Política Exterior*, No. 115, January-April 2019, at <https://revistadigital.sre.gob.mx/images/stories/numeros/n115/ryabkoventrevistarmpe115.pdf> (date of reference: July 23, 2020). J. S. Migdal, *op. cit.*, p. 34.

⁷ S. Ryabkov, *op. cit.*, p. 203.

⁸ *Idem.*

Citations

Textual quotations must be written between quotation marks and always related to their bibliographical reference by a consecutive superscript number. If the quotation is longer than five lines, the text quoted should be placed in a separate paragraph, with a left indentation of 1.5 cm. A short citation (highlighted in red) or a citation less than five lines length and its footnote (also in red) would look like this:

Tourism is now one of the main drivers of economic growth and job creation in Mexico. According to Sectur, this dynamism can only be sustained if we “forge ahead with efforts to improve connectivity, streamline migratory procedures, make our tourist destinations safer, and promote and finance the sector, and provided we continue to diversify the origin of tourists who come to Mexico”.⁹ Within the framework of the Cooperation Agreement for the Promotion of Tourism entered into by the SRE and Sectur, both ministries have agreed to promote Mexico’s tourist attractions and contribute to the country’s social and economic development. In addition to the setting up of an office for the promotion of tourism at the SRE, a Tourism Diplomacy Board (CDT) was created to pool efforts to shore up Mexico’s image on the international arena, as indicated by Chancellor Ebrard.

⁹ Enrique de la Madrid Cordero, “Prólogo”, in Coordinación de Asesores del Secretario de Turismo, *Nuestro turismo, el gran motor de la economía nacional*, Mexico, Ministry of Tourism, 2018, p. 12, available at <http://sectur.michoacan.gob.mx/wp-content/uploads/2019/01/Turismo2040.pdf> (date of reference: August 2, 2019).

A textual citation (highlighted in red) of more than five lines and its footnote (also in red) would look like this:

South by Southwest is a magnificent opportunity to do this, largely because of the influence it has on social media. As Corneliu Bjola says:

By marginalising or even eliminating ways in which people do their work in a specific field of activity, new technologies create pervasive conditions for active and enduring resistance against them. On the other hand, by laying the groundwork for new economic or social opportunities, they also stimulate new thinking and innovative practices that reinforce and sustain them in the long term.²⁰

Hence, the importance of intergovernmental cooperation to the economic and cultural promotion of Mexico, spearheaded by entities like the recently created Tourism Diplomacy Council, which reports to the SRE, the Ministry of Culture and other public agencies such as the ministries of the Economy and Tourism, together with state and municipal governments.

²⁰ Corneliu Bjola, “Diplomacia digital 2.0: tendencias y resistencias”, in *Revista Mexicana de Política Exterior*, No. 113, May-August 2013, p. 37.

It should be noted in this last quotation that the author uses brackets and suspension points [...] to indicate to his readers that he omitted a fragment of the original text.

Bibliography

The bibliography is basically a list of bibliographical references, in alphabetical order according to the surnames of the authors, which is usually located at the end of a text. As in the bibliographic references at the foot of the page, the bibliography provides, in a schematic way, the necessary data to locate a resource or source. However, each entry in a bibliography begins with the surname(s) of the author(s). If there is more than one work by the same author, the entries are usually organized chronologically, according to the date of publication. An example of the above is presented below:

Bremmer, Ian, *Every Nation for Itself. Winners and Losers in a G-Zero World*, Nueva York, Portfolio/Penguin, 2012.

Bremmer, Ian, “Last One Standing”, in *POLITICO Magazine*, Vol. 1, Issue 1, November 2013.

Bremmer, Ian, “Lost Legitimacy”, in *Foreign Affairs*, November 18, 2013.

Bremmer, Ian and Nouriel Roubini, “A G-Zero World: The New Economic Club Will Produce Conflict, Not Cooperation”, in *Foreign Affairs*, Vol. 90, No. 2, March-April 2011.

As seen in the example, even if an author’s last name is repeated in consecutive entries, no last name is omitted. Likewise, if there is a co-authorship in the same author’s entries, it is placed afterwards. Here is an example of a bibliography:

Altman, Roger C., “Globalization in Retreat: Further Geopolitical Consequences of the Financial Crisis”, in *Foreign Affairs*, vol. 88, issue 4, July-August 2009 2009, pp. 2-7.

Bremmer, Ian, *Every Nation for Itself. Winners and Losers in a G-Zero World*, New York, Portfolio/Penguin, 2012.

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Canuto, Otaviano, “Lost in Transition”, in Project Syndicate, 2 December 2013, at <https://www.project-syndicate.org/commentary/otaviano-canuto-reevaluates-emerging-economies--growth-prospects?barrier=accesspaylog> (date of reference: 23 May 2014).

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Lamy, Pascal, “If We Don’t Hang Together in This Multipolar World, We’ll Hang Separately”, in *Europe’s World*, No. 25, Fall 2013.

Mearsheimer, John J., “Why We Will Soon Miss The Cold War”, in *The Atlantic Monthly*, Vol. 266, No. 2, August 1990.

Osnos, Evan, “Is the End of American Dominance the Same as American Decline?”, *The New Yorker*, May 17, 2012.

Recommended reading

BEZOS, Javier, *Bibliografías y su ortotipografía. Guía práctica para la aplicación de la norma ISO 690:2010 sobre referencias bibliográficas*, available in texnia, at <http://www.texnia.com/archive/bibliografia-iso.pdf> (date of reference: August 12, 2020).

“How should I cite a United Nations document?”, in Dag Hammarskjöld Library, at <https://ask.un.org/faq/14438>

“ISO 690:2010(en) Information and documentation—Guidelines for bibliographic references and citations to information resources”, in Online Browsing Platform (OBP), at <https://www.iso.org/obp/ui/#iso:std:iso:690:ed-3:v1:en>

Bluebook Guide [*Guía de The Bluebook: A Uniform System of Citation*], in Georgetown Law Library, at <https://guides.ll.georgetown.edu/bluebook>

LÓPEZ VALDÉS, Mauricio, *Guía de estilo editorial para obras académicas*, México, Ediciones del Ermitaño/Centro Regional de Investigaciones Multidisciplinarias/Universidad Nacional Autónoma de Mexico, 2009, available at <https://www.crim.unam.mx/web/node/418>

Recursos para el aprendizaje y la investigación de la Biblioteca de la Universidad Autónoma de Madrid, en <https://biblioteca.uam.es/>

República de El Salvador No. 47,
Col. Centro, Alcaldía Cuauhtémoc,
C. P. 06080, Mexico City

e-mail: imrinfo@sre.gob.mx
Website: <https://www.gob.mx/imr>

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